



Hotel Hospitality Desk

General Duties: This volunteer position takes place at one of ten host hotel locations in the downtown area. Greet guests and answer general questions about the transportation schedule, the conference and events. The transportation company, Coach America, will also have a staff person at the hotel supervising transportation and may be able to answer questions related to transportation and scheduling for your specific hotel.

Volunteers will not be assigned to specific hotels until we have a final count of volunteers.

Location: At one of ten downtown hotels.

Materials: Materials, T-shirts for those not attending orientation, and any other information you may need will be left in a labeled box at the hotel.

Dress: Please wear your AAM Volunteer T-shirt with khaki pants or skirt and comfortable shoes. If you bring a jacket or sweater, please bring one that opens in the front as to not hide your Volunteer T-Shirt.

Parking: Parking information will be explained in your round-table discussion.

After Your Shift: If your car is parked at the hotel where you are working, please call the Volunteer Office at (713) 853-8406 to check out.

If your car is at the George R. Brown, ride the shuttle back and return to the Volunteer Office, Room 340A, to check-out and for any final information regarding your next shift, your convention day-pass, etc.