



Ticket Exchange Assistant

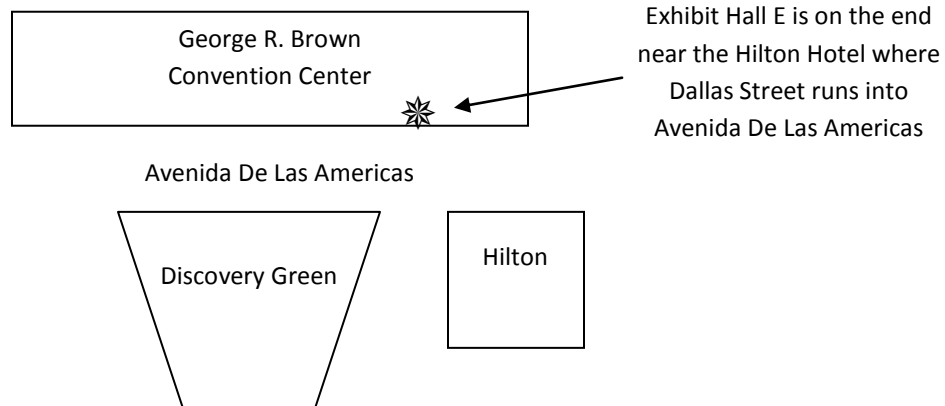
These instructions for these specific shifts:

Sunday, May 22 7:00 a.m. - 11:00 a.m.

Monday, May 23 7:00 a.m. - 11:00 a.m.

General Duties: Assist AAM staff to complete forms and convey information on the process to purchase or return tickets for all ticketed events.

Location: Please report to the lobby of Exhibit Hall E on the first level of the George R. Brown Convention Center at least 15 minutes prior to the start time of your shift. Don't forget to allow time for traffic, parking, and to walk from your car to the convention center. You will be greeted in the lobby by a shift captain who will check you in and direct you inside the exhibit hall to meet AAM staff with whom you will be working.



Dress: Please wear your AAM Volunteer T-shirt with khaki pants or skirt and comfortable shoes. If you bring a jacket or sweater, please bring one that opens in the front as to not hide your Volunteer T-Shirt. If you do not obtain a shirt before the day of your shift, they will be available when you arrive in the lobby of Exhibit Hall E.

After Your Shift: Please return to the Volunteer Office, Room 340A, to check-out and for any final information regarding your next shift, your convention day-pass, etc.